


Action Taken Report

Meeting No.: 01

Subject	Action Taken
To establish a Skill Development Centre.	Institute established Skill Development Centre to introduce new certificate courses. Total 07 Skill Oriented Certificate Courses were organized during the academic year 2021-22. Mr. Mohan B. Paratwagh was the coordinator of the centre for the academic year.
To send various proposal to University for grant	Institute received grants from university for Students Welfare, and NSS.
To increase number of MoUs	It was decided that various departments will sign MoU with different institutes. Institute has done an MoU with 1) Uchal Foundation, Shevgaon, 2) Typers Computer Typing Institute, Shevgaon, 3) Pravara Sahakari bank Ltd. Loni (Shevgaon Branch), 4) F.K. Creative Creations, Shevgaon. Institute organized various programmes with these newly collaborated aganecies/ Institutes and also with previously collaborated agencies.


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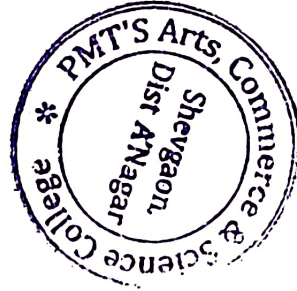

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Meeting No.: 02

Subject	Action Taken
To Collect Feedback from Stakeholders	The Feedback Committee prepared separate feedback form for each of the stakeholders, collected the feedback, analysed the feedbacks and make a report of the same and communicated to the IQAC for the further action.
Promote teachers to develop e-content	All teaching faculty of the institute prepared e-content and e-study material and uploaded on institute website.
Planning of organization of Seminar/Conferences/workshop	Department of English Organized two workshops on 07/09/2021 and 09/10/2021 respectively.


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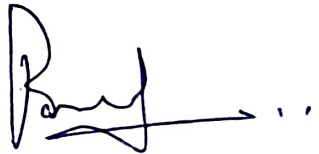
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Meeting No.: 03

Subject	Action Taken
Review of syllabus completion	The IQAC committee took the review of syllabus and instructed teachers to complete syllabus in stipulated time. Teachers completed syllabus as instructed.
To strengthen Research Publication	The research publications done by the faculty was reviewed by the committee. The committee instructed for strengthening the research publication. It was decided that each faculty will publish at least one research paper in reputed Journals.


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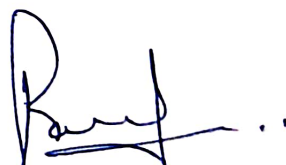
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Meeting No.: 04

Subject	Action Taken
Review of syllabus of second term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
Collection of Data for IQAC	IQAC collected the data for IQAC from all the departments and committees.
Feedback Collection and analysis	Feedback Committee collected feedback on teacher, College, curriculum and other facilities available in the campus from students and stakeholders, prepared an analysis report and communicated with IQAC of it. The final report is send to CDC.
Preparation of Academic Calendar for next year	IQAC and Academic Committee prepared academic calendar of the academic year 2022-23 prior to the commencement of next academic year and uploaded the same on college website.
Organization of Annual Cultural and Prize Distribution Programme.	'Udan-2022': the Annual Cultural and Prize Distribution Programme was organised in May 2022 and Mr. Sajed S. Patel was the chairman.


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Meeting No.: 04

Subject	Action Taken
Review of syllabus of second term	The coordinator gave details of syllabus completion reports received from head of the departments. It was observed that all the teachers completed 100 percent syllabus within stipulated time.
Collection of Data for IIQA	IQAC collected the data for IIQA from all the departments and committees.
Feedback Collection and analysis	Feedback Committee collected feedback on teacher, College, curriculum and other facilities available in the campus from students and stakeholders, prepared an analysis report and communicated with IQAC of it. The final report is send to CDC.
Preparation of Academic Calendar for next year	IQAC and Academic Committee prepared academic calendar of the academic year 2022-23 prior to the commencement of next academic year and uploaded the same on college website.
Organization of Annual Cultural and Prize Distribution Programme.	'Udan-2022': the Annual Cultural and Prize Distribution Programme was organised in May 2022 and Mr. Sajed S. Patel was the chairman.


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